

Erin Bell

Grant Writer

A skilled writer with five years of prolific writing and editing experience that includes helping organizations secure funds for important causes and producing engaging and informative content for public consumption.



Fresno, California



erinbell.info



linkedin.com/in/erin-bell-38a72853

SKILLS

Written communication

Editing

Storytelling

Project Management

Research & Strategy

Microsoft Office Suite

Hootsuite

Adobe Creative Suite

WORK EXPERIENCE

Grant Writer

Fresno Economic Opportunities Commission

10/2018 - Present

Fresno, California

Private nonprofit agency fighting poverty through 30-plus programs spanning health, education, housing, nutrition, and other community services.

Achievements/Tasks

- Helped raise over \$7 million through successful grant applications and proposals funded through both private and public sources as either primary grant writer or member of collaborative team.
- Research, write, and edit effective and timely grant applications, proposals, correspondences, reports, and other documents for new and existing funders.
- Maintain a deep understanding of agency and program content to ensure the integrity and quality of writing in alignment with agency brand identify and strategic goals.
- Identify and integrate data, client stories, and quantifiable goals, targets, and objectives into proposals and other reports and written content.
- Determine proposal concept by identifying and clarifying opportunities and needs, studying requests for proposals (RFPs), and participating in strategy meetings with program directors, finance staff, and agency leadership.
- Monitor and track submitted, pending, and on-going proposals; analyze and report outcomes data to agency leadership and Board of Commissioners; maintain complete records of past and current proposals.

Reporter, Assistant City Editor

Norfolk Daily News

06/2015 - 07/2018

Norfolk, Nebraska

Daily newspaper and website providing comprehensive, trusted, and timely news to 21 counties in Northeast and North Central Nebraska.

Achievements/Tasks

- Research, write, and edit compelling news and feature stories for print and web while on deadline. Responsible for comprehensive coverage of local K-12 schools and higher education institutions in addition to other topics as assigned.
- Plan, coordinate, and revise content for inclusion in the newspaper's 'City and Region' section in coordination with the City Editor.
- Source and pitch engaging, impactful, and compelling stories for print and web.
- Coordinate with graphic designers, photographers, and videographers to produce multimedia content to support and complement articles.
- Build and maintain positive relationships with sources through routine visits, calls, and email correspondences.
- Awarded 1st place for online coverage of breaking news for an article on an explosion in West Point, Nebraska (2016), and 2nd place for single feature story for an article about an immigrant's path to citizenship (2017) in the Nebraska Press Association's Better Newspaper Competition.

EDUCATION

B.A. Journalism and Media, English

Doane College

08/2011 - 05/2015

Crete, Nebraska

Honors

- Magna Cum Laude

- 2015 Zenon C.R. Hansen Leadership Award